



CONTRA COSTA COLLEGE

Safety Committee

Date: April 6, 2023 (every 1st Thursday of the Month) **Time:** 8:00 a.m. – 9:00 a.m.
Location: ZOOM <https://4cd.zoom.us/j/84630611671> **Meeting ID:** 846 3061 1671
[Committee Charge and prior meeting agendas and minutes](#)

Voting Members

Chairperson: Bruce King
Managers: Nick Dimitri, William Tandongfor
Faculty: Ellen Coatney, Natasha Lockett, Ruth Gorman, Thuy Dang
Classified: Brian Williams
Students: Luis Rojo Ozuna, Thuy-Lyz Dinh
Representatives: Finy Prak (MCHS Principal), Michael Griffith (CCCSIG Rep), Jerry Johnson (CCCCD Risk Manager)

In attendance: Bruce King, Ellen Coatney, Jose Martin, Luis Rojo Ozuna, Natasha Lockett, Nick Dimitri, Thuy-Lyn Dinh, William Tandongfor
 Guest(s): Matthew Stanford

Meeting Minutes

Meeting called to order at 8:02 AM

| Agenda Items | Meeting Minutes | Follow-up/Task |
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| I. Review agenda and minutes from March 2, 2023 | None. | |
| II. Standing Items | <p>a. Accident/Injury and Incident Report- Lt. Hankins on behalf of Bruce King Lt. Hankins was not in attendance.</p> <p>b. Evacuation Reports – Lt. Hankins</p> <ul style="list-style-type: none"> • The Science Building evacuation happened this month. Ellen Coatney reports that the building cleared out quickly. However, the fire doors on the stairs are locked from the outside in. The magnet release is broken and | |

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| | <p>will need to be replaced in case a fire person will need to enter the building to rescue a person or put out fires.</p> <p>c. Facilities and Construction – Bruce King</p> <ul style="list-style-type: none"> • Replaced the air compressor in the Automotive Department. • The new storage facility on Castro Street is working on completing the sewer lines on May 14th and 15th. • Repaving a service road by the tennis courts in May. This project will include 10-12 additional parking spaces. • EV charging stations are still going through a cost analysis review. • Adding mirrors in the fitness center in the GA building. • Hydro seeding project where the former Biology and Physical Science building failed due to high PH in the soil. <p>d. CCCSIG – Michael Griffith</p> <ul style="list-style-type: none"> • Accident report included a tripping hazard related to floor mats at door entrances and exits either not secure or folding over. • Accident report was due to a carry or lifting. • “Spring Into Motion” wellness challenge starting April 10th is a free wellness program to encourage more people to become active. You can create teams within the District or Campus and the goal is to earn a \$100 REI gift card. Contra Costa College Team is called CCC Comets, you may select once you registered. https://hesonline.com/products/spring-into-motion/ • William mentioned the shoe safety program is hard for classified staff to purchase the shoes and request for a reimbursement. If the program can return to the previous process of providing a list of shoes and provided to the staff. | |
| <p>III. “Walkabout” Nighttime Findings</p> | <p>Looking for volunteers to do a nighttime review of our campus for possible slip, trips and falls to work on making changes to our campus to avoid future incidences.</p> | |

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| | <p>If you would like to volunteer, please email Bruce King at bking@contracosta.edu</p> <p>Currently we have Bruce King, William Tandongfor, Luis Rojo Ozuna and Ellen Coatney.</p> | |
| IV. Announcements | <ul style="list-style-type: none"> Nick Dimitri reports trees that have fallen and taken parking spaces. | |
| V. Adjournment | <p>Meeting adjourned at 8:20 AM</p> <p>Next meeting is Thursday, May 4th at 8:00 a.m.</p> | |